University Charges for Technology – November 29th, 2021
2:00-3:00pm – Teams Meeting
Chair: Eric Tisdale (CITAC Chair)

Attendees
Jake Anderson (Ag Sciences), Mike Brake (Collaborative), Kelley Branson (Engineering), Jim Cox (Natural Sciences) Bryan Gillispie (Liberal Arts), Hunter Ogg (Natural Sciences), Jack Powell (CVMBS), Richie Nelsen (Business), Sandy Quackenbush (CVMBS), Melissa Reynolds (Natural Sciences), Gary Senseman (Warner), Allison Swanson (ATRC), Eric Tisdale (Health & Human Sciences)

Minutes
1. Introductions
2. Additions/changes to the agenda:
   a. Allison to share update from ATRC and any topics for the group to consider re: assistive tech.
3. Review/approval of minutes from spring meeting
   a. Eric goofed and didn’t take minutes in spring.
4. Old business
   a. FY21 -> FY22 carryovers
      i. Question came up whether group should be concerned re: significant carryovers. Discussed being proactive and addressing likelihood of additional carryover into FY23 due to continued supply chain shortages.
         1. Eric to investigate best avenue to discuss this concern.
         1. Kelley and Eric to touch base.
5. New Business
   a. Any proposed fee increases? – increases less than 5% need student approval before spring. Increases greater than 5% require state Board approval.
      i. CLA planning on 5% increase, pending student approval
   b. Any proposed changes to the CFT manual?
      i. TBD: refunds
6. Open Discussion
   a. Gary brought up discussion around IU graduate students and not having to pay tech fee.
      i. Mike: best path for these students to pay tech fee is to get them accepted to one of the colleges (Mike can’t administer that)
      ii. Should they be paying a tech fee if they are that close to the college? Bryan: BFS would need to make a change.
      iii. Question for committee to consider for spring: should IU graduate students be assessed the college technology fee if they have an affiliation with a college that has a fee for graduate technology? Is this a gap that should be addressed?
   b. Allison – ATRC update
      i. Things are going well on ATRC; main area of focus for Allison has been accessibility in teaching; looking to the AT Task Force recommendation.
      ii. Asked committee to be aware of potential/interest for campus-wide software solutions that could help solve bigger problems with accessibility, universal
design, e.g., faculty uploading multiple PDFs into Canvas that aren’t made accessible

iii. Discussed status of Acrobat licensing for faculty/staff and need for using Acrobat to make electronic documents accessible.
   1. Acrobat Pro licensing is different among colleges; some pay into a university license. The agreement for the university license expires in spring 2022.
   2. Not having everyone licensed for Acrobat Pro is a concern. Discussed importance of elevating the benefits to AT when campus considers next licensing agreement w/ Adobe.
   3. CITAC will ask for update from DoIT on future of software licensing management and mention Adobe Acrobat and AT/UD.

iv. ATRC and CSU Online have created a noncredit course on accessible and inclusive electronic content, available to all faculty and staff to take.
   1. Dates offered:
      a. Feb 21-March 4
      b. May 16-27
      c. Aug 8-19
      d. Oct 10-21
   2. More info and registration at https://www.online.colostate.edu/courses/CFPD/CFPD122.dot

7. Adjourned at 2:51pm